

ADOPT - A - ROADWAY

APPLICATION AND PERMIT FOR USE OF MECOSTA COUNTY ROAD RIGHT OF WAY

SEE REVERSE FOR PERMIT CONDITONS

INSTRUCTIONS

All types of county roadways may be adopted. Assignments will be made on a first come/first served basis. Groups must agree to pick up litter a minimum of 2/3 times a year during designated dates. Any alternate pickup dates must be approved by the MCRC. Participants are required to adopt, at minimum a 2-mile section of road (both sides). Less than a 2-mile section may be adopted with MCRC approval, but identification signs may not be provided.

No permit fee will be charged to ADOPT-A ROADWAY. A minimum of information is required to complete this form. Proof of liability and insurance are NOT required for this permit.

PRINT IN INK OR TYPE

Applicant (Name of Organization/Company)		DO NOT WRITE IN THIS BOX
		Permit No.
Mailing Address	Street	App. Date
City	State	Zip
		Date Issued
Contact (Person in Charge)		Permit Expiration Date: See #14 of the Terms & Conditions
Day Phone No. ()	Evening Phone ()	Purpose MCRC ADOPT-A-ROADWAY Litter Pickup
Road Name	Township	
Location Requested (Give distance and direction from nearest main intersection & mile point, if known)		

Wording to appear on sign (40 characters maximum)

I Certify that I accept the following:

Commencement of work set forth in the permit application constitutes acceptance of the permit as issued.

Failure to object within 10 days to the permit as issued constitutes acceptance of the permit as issued.

If this permit is accepted by either of the above methods, I will comply with the provisions of the permit.

Applicant/Authorized Agent Signature If Authorized Agent - I hereby certify that I am acting as Authorized Agent on behalf of the named applicant.	Signature	Date
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APPROVED BY AUTHORIZED AGENT OF THE MECOSTA COUNTY BOARD OF ROAD COMMISSIONERS:

Approved By: _____

Title: _____

Date: _____

PERMIT CONDITIONS

This permit is issued subject to the following conditions:

1. This permit grants to the permittee only those rights specifically stated and no other.
2. Issuance of this permit does not relieve the permittee from meeting any and all requirements of the law, or of other public bodies or agencies.
3. The permittee shall be responsible for the cost of restoration of the highway facilities and right of way if the department determines there is damage as a result of the activities of the permittee.
4. The permittee shall save harmless the Mecosta County Road Commission, all officers, agents, and employees thereof, against any and all claims for damages arising from operations covered by this permit.
5. Any change or alteration in the permit activities requires prior approval of the MCRC and may require a new permit.
6. This permit is neither assignable nor transferable unless specifically agreed to by the MCRC.
7. The permittee, upon request of the MCRC, shall immediately cease operations and surrender this permit.
8. Participants must hold a safety meeting prior to any pickup, conducted by the adopting group. All participants must sign a form acknowledging the training. Please provide the Road Commission with a copy of your signed minutes. Forms shall be sent to MCRC annually and kept on file at the office. Go to <http://youtu.be/i-Qm-KqLLHk> to view the MDOT safety video.
9. **All** participants must wear an MDOT certified safety vest while working in the right of way. MCRC will supply safety vests for the pickups if they are returned after each pickup, or MCRC will supply vests for the first pickup and thereafter, the adopting group shall replace any vests at its own expense. A sign out sheet must be signed when taking the vests.
10. Group participants must be a minimum of 12 years old unless otherwise approved. Children between the ages of 12 to 15 must have adult supervision at a ratio of 1 adult to every 3 children.
11. All litter must be placed in bags provided by MCRC. Those objects too large/heavy shall be placed next to the bags.
12. MCRC will provide, install, and maintain signs noting the program and the participant. Only 2 identification signs per adopted section are allowed. These will be located near the beginning point from each direction. Groups wanting more signs will not be allowed to pay for additional signs. Missing or vandalized signs will be replaced 1 time only.
13. Groups should consist of at least 6 people, all identified by name, address, and phone to participate in the ADOPT-A-ROADWAY program. Group contact person must be identified.
14. Groups failing to follow the guidelines or not participating in litter pickups for 2 periods of the year will have their permit revoked and the sign designation removed. The first pickup date missed will be followed by a warning; the second occurrence will result in the group's permit being revoked. That particular section of right of way will then be available for another group to adopt. MCRC shall retain the right to revoke any permit at any time.
15. On limited access roadways, access shall be from the nearest interchange; crossovers are not to be used. All vehicles shall be parked well off the right-hand shoulder so as not to obstruct traffic and in accordance with posted restrictions.
16. Groups must notify MCRC immediately if they intend to drop the program. All safety vests and unused garbage bags must be returned to MCRC when a group withdraws from the program.